

**A P P R O V E D**

**VIRGINIA BOARD OF SOCIAL WORK  
MINUTES  
INFORMAL CONFERENCE COMMITTEE  
FEBRUARY 19, 2004**

**TIME & PLACE:** The meeting of the Informal Conference Committee convened at 11:15 a.m. on Thursday, February 19, 2004 at the Department of Health Professions, 6603 West Broad Street, 5th Floor, Richmond, Virginia.

**MEMBERS PRESENT:** Sharon Ekleberry, LCSW, Chair  
Fredrick Weston, LCSW

**STAFF PRESENT:** Evelyn B. Brown, Executive Director  
Patricia Larimer, Senior Adjudication Analyst  
Arnice N. Covington, Administrative Assistant  
Marlene McAninch, DHP Investigator

**OTHERS PRESENT:** William Reichhardt, Attorney

**CONFERENCE**                    **Wendy Radding, LCSW, Case # 86738**  
**SCHEDULED:**                **Thursday, February 19, 2004**

Ms. Radding, represented by William Reichhardt, appeared before the Informal Conference Committee at 11:15 a.m. to review allegations that she may have violated portions of the laws and regulations governing the practice of social work in the Commonwealth of Virginia.

The Chair recognized Ms. Radding and Mr. Reichhardt and invited their comments regarding the allegations. Ms. Radding and Mr. Reichhardt made opening statements.

Mr. Weston moved that the Committee convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* for the purpose of deliberation to reach a decision in the matter of Ms. Radding regarding the allegations outlined in the Notice of Hearing. Additionally, Mr. Weston moved that Ms. Brown, Ms. Larimer and Ms. Covington attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried.

The Committee reconvened in open session.

Mr. Weston moved that the Informal Conference Committee certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom on Information Act and only such public business matters as were identified in the motion by which the Closed Meeting was convened. The motion was seconded and carried.

**ACTION:**

The Committee found Ms. Radding in violation of 18 VAC 140-20-150(1) and (10), and 18 VAC 140-20-160(3) and (5).

Ms. Radding was reprimanded with terms.

**ADJOURNMENT:**

The conference was adjourned at 1:00 p.m.

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Sharon C. Ekleberry, LCSW  
Chair

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Evelyn B. Brown, Executive Director  
Board of Social Work

As provided by law, this decision shall become a Final Order thirty days after the service of such order unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Radding within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of this conference shall be vacated.

**DRAFT**

**VIRGINIA BOARD OF SOCIAL WORK  
MINUTES  
INFORMAL CONFERENCE COMMITTEE  
FEBRUARY 19, 2004**

**TIME & PLACE:** The meeting of the Informal Conference Committee convened at 2:00 p.m. on Thursday, February 19, 2004 at the Department of Health Professions, 6603 West

Broad Street, 5th Floor, Richmond, Virginia.

**MEMBERS PRESENT:** Sharon Ekleberry, LCSW, Chair  
Fredrick Weston, LCSW

**STAFF PRESENT:** Evelyn B. Brown, Executive Director  
Patricia Larimer, Senior Adjudication Analyst  
Arnice N. Covington, Administrative Assistant  
Marlene McAninch, DHP Investigator

**OTHERS PRESENT:** Thomas Stallings, Attorney

**CONFERENCE** Michele Gunter, LCSW, Case # 82648  
**SCHEDULED:** Thursday, February 19, 2004

Ms. Gunter, represented by Thomas Stallings, appeared before the Informal Conference Committee at 2:00 p.m. to review allegations that she may have violated portions of the laws and regulations governing the practice of social work in the Commonwealth of Virginia.

The Chair recognized Ms. Gunter and Mr. Stallings and invited their comments regarding the allegations. Ms. Gunter and Mr. Stallings made opening statements.

Mr. Weston moved that the Committee convene a closed meeting pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* for the purpose of deliberation to reach a decision in the matter of Ms. Gunter regarding the allegations outlined in the Notice of Hearing. Additionally, Mr. Weston moved that Ms. Brown, Ms. Larimer and Ms. Covington attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried.

The Committee reconvened in open session.

Mr. Weston moved that the Informal Conference Committee certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom on Information Act and only such public business matters as were identified in the motion by which the Closed Meeting was convened. The motion was seconded and carried.

**ACTION:**

The Board found that Ms. Gunter violated 18 VAC 140-20-150(9), and 18 VAC 140-20-160(3) of the Regulations.

Ms. Gunter was reprimanded with terms.

**ADJOURNMENT:**

The conference adjourned at 4:00 p.m.

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Sharon C. Ekleberry, LCSW  
Chair

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Evelyn B. Brown, Executive Director  
Board of Social Work

As provided by law, this decision shall become a Final Order thirty days after the service of such order unless a written request to the Board for a formal hearing on the allegations made against her, is received from Ms. Gunter within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of this conference shall be vacated.